

COVID and Health and Safety Plan for Circability Classes and Events

Circability Trust is committed to leading safe circus practice and will consider the risks and hazards associated with any event, list the relevant hazards and controls, and consider their impact on the activity.

Student/Facilitator ratios for events

Indoor	School Group/Regular Class	Max 30	1 Lead Teacher or 2 Level 2 Teachers plus
	Disability/Vulnerable Group	Max 12 students	Min 1 Lead Teacher & 1 Assistants
Indoor events	Libraries, halls, community centres		
Outdoor Events	e.g. Family Circus, Youth Circus Jams	Max 200	1:10 student teacher/volunteer ratio

General Procedure

COVID Protection Framework	Green, Orange or Green - We will comply with the COVID Protection Framework Guidelines. Also see Circability and the COVID Protection Framework Guidelines Doc.
Communication:	We will brief our staff, contractors and volunteers on the safety requirements prior to the event, keep them up to date with any changes that occur and debrief at conclusion of event. All reporting must be completed as soon as possible during or after the occurrence/event.
Emergencies:	First aid kit is located:In the event of an emergency we will follow the directions of emergency services and evacuate the area as directed.
Accident/Incident:	We will immediately notify all serious accidents to the appropriate emergency services and Worksafe NZ to advise any incidents/accidents during the running of our event. Incidents reports to be filled out for all accidents, incidents including near miss incidents.

Notifiable Events: 0800 030 040 www.worksafe.govt.nz

Commitment Statement:	Circability are committed to leading safe circus practice and has considered the risks and hazards associated with their practice, listed the relevant hazards and controls, and considered their impact. We will continue to monitor hazards and are committed to a culture of continuous improvement.
Communication:	Our safety rep is a conduit between management, staff, contractors and volunteers on the safety requirements prior to the event and person responsible for any event. The rep will keep everyone up to date with any changes that occur and debrief at conclusion of event.
Partner/Caregiver Responsibilities:	Children and adults with special needs attending workshops must be supervised at all times by caregivers who are responsible for and support any hygiene and behavioural issues, while Circability focus on teaching circus skills. Similarly in schools we ask teachers to manage student behaviour. Circability reserve the right to ask anyone threatening safe practice to leave immediately.

Class Details

<i>Class name</i>		<i>Total anticipated numbers</i>	
<i>Class date(s)</i>		<i>Anticipated participant #'s</i>	
<i>Class location</i>		<i>Age of participants</i>	
<i>Event plan</i>		<i>Brief Description of Class</i>	
Circability Staff	<i>Name</i>	<i>Position</i>	<i>Phone (Mobile best)</i>
Circability Staff	Contact Person	Contact Number	First Aid Certificate
Programme Director			

Project Developer					COVID 19 Vaccination Certificate	
Lead Circus Teachers						
Health and Safety Rep						
Other (caregivers, etc)						
Student Teacher Ratios						
Indoor	School Group/Regular Class		Max 25 students		2 Lead Teachers & Assistants	
	Disability/Vulnerable Group		Max 12 students		2 Lead Teachers & Assistants (depending	
Outdoor Events	e.g. Family Circus, Youth Circus Jams		Max 200		student teacher ratio	
Notifiable Events: 0800 030 040 www.worksafe.govt.nz						
IDENTIFIED HAZARD: Item/Activity/Situation NB these can be Tangible and Intangible	CONSEQUENCE: Death Major	LIKELIHOOD OF HA RM: Highly Likely	RISK LEVEL: Extreme High	CONTROLS - IF CAN'T ELIMINATE THEN: Substitute Isolate Engineering Controls	RESOURCES REQUIRED: People Equipment	Date by which to action (Determined by risk level)
Example: Fall from the rigging	Example: Death	Example: Unlikely	Example: Extreme	Example: <u>Isolate</u> - no access to truss for un-authorized personnel <u>Personal Protective Equipment</u> - Trained riggers on the truss to wear fall protection harnesses	Example: Trained rigger Fall protection equipment Rescue plan	
ASSESSMENT AREA:	(Evaluate risk for each area of Organisations premises; on or off site)					
COVID 19 and the COVID PROTECTION FRAMEWORK						
COVID 19 Transmission	Moderate	Unlikely	Moderate	All Circability Tutors are vaccinated against COVID. Scanning is compulsory. Vaccine Certs must be presented to enter. COVID Protection Framework for Circability is followed. Equipment is cleaned and maintained. Each event has one set of equipment. This set can't be reused at another event or venue until it has been deep cleaned.	Government guidance, COVID Protection Framework, Public Health Resources,	
Students with disabilities, high needs or special considerations						
Vulnerable students bring				Administrative supervisors take responsibility for		

Vulnerable students bring problems to class causing distress to group	Moderate	Unlikely	Moderate	Administrative - caregivers take responsibility for behavioural issues and supported to turn behaviour around or asked to remove student		
Vulnerable students face prejudiced behaviour in public workshops or presentations causing psychological harm	Moderate	Rare	Moderate	Eliminate - ask proponents to leave; Administrative - support caregivers if want to leave or carry on with or start new activity	Caregiver/Teacher checkin; news items aired at start of class	
Noise level causing difficulty in hearing instructions resulting in injury	Moderate	Rare	Moderate	Administrative - clear induction, agreement of students to listen to instruction, and be quiet on agreed signal	System/procedure in place to help notify participants it's time to be quiet	
Noise Level upsets other participants causing psychological harm through sensory overload	Moderate	Occasionally	High	Eliminate - students consistently unable to exercise self control/upset other participants asked to leave; Substitute - Use appropriate skills to level of need e.g. soft balls and clubs; Isolate - Move sensitive individuals to another area, or less noisy activity e.g., with caregiver or volunteer able to offer one-on-one assistance; Admin- Making sure teachers are aware of subtle triggers e.g with autistic participants; clear induction process and responsibility with caregivers accepted	Alternative equipment that is less noisy if participants are finding the noise overwhelming.	
Behavioural Issues. Individuals behaviour causing harm to others. Physical, emotional and psychological.	Major	Rare	High	part of the building. Administrative controls- Ensure caregivers accept responsibility for behavioural issues of students and to inform Circability of any potential behavioural issues that might arise.	Workshop contracts and application forms to include section where information of behavioural issues can be given.	
Teacher: Student Ratio. Number of students exceeds that which can be reasonably managed by number of teachers. Lack of adequate supervision creating potential for unnoticed misuse of equipment and negative social actions resulting in physical/emotional harm to self and/or others.	Minor	Unlikely	Low	Eliminate- Class not to go ahead if minimum teacher/student ratio not met. Substitutue- Increase volunteer numbers to make up ratio while adjusting activity/skill being taught to accommodate for non-skilled assistant. Administrative control- Change style of class to accommodate different ratio i.e. go from classic teaching group style to demonstration style with a few hand pick individuals to learn the skill	People- Correct teacher to student ratio; volunteers and assistants on hand if numbers uncertain plus vigilant supervision	
				Eliminate - Trapeze dismantled when not supervised, larger props e.g tightwire dismantled; don't leave pedalo's out if not supervised:		

Unsupervised use of equipment resulting in physical injury or psychological/emotional harm	Death	Rare	High	Don't leave pedals out if not supervised, Administrative Controls-Use recommended teacher to student ratios. Use instructors experienced in group teaching techniques. Have regular breaks. Only teach skills appropriate for the level of maturity and competence of the group. PPE Use Pedalo with safety handles	
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The following matrix covers the main areas of circus training delivered by Circability. Safety standards to be communicated to all contracted personnel by Circus Director

Object Manipulation

When using any circus prop it is important to maintain individual practice space (IPS). The size of the practice space is defined under each skill.

COVID 19 and Biological Hazard-illness spread through unclean plastic props	Moderate	Unlikely	Moderate	Administrative Controls - Students encouraged to sanitise their hands before they use props. Immediately disinfect after any bodily fluid contact Maintenance schedule per different props. Take one set of equipment for use to each event. Do not reuse a set until it has been deep cleaned.	Isolation container for contaminated equipment. Suitable cleaner for disinfecting.
Misuse of circus props as a "weapon", attacking other students.	Minor	Occasionally	Moderate	Administrative - Briefing students on proper behavior and monitoring activity of all students.	Skilled staff; 1:12 teacher student ratio

Hula Hoop

Individual Practice Space (IPS): 5 square metres

Tear & misuse damage to hoops	Minor	Rare	Low	Isolate - Students to have 5 m2 of space around them when learning and practicing Hula Hoop. Administrative - Briefing students on proper behavior and monitoring activity of all students.	Skilled staff; 1:12 teacher student ratio
Current progressions & techniques	Minor	Rare	Low	Isolate - Students to have 5 m2 of space around them when learning and practicing Hula Hoop. Administrative - Briefing students on proper behavior and monitoring activity of all students.	Skilled staff; 1:12 teacher student ratio
Contusion injuries to onlookers and other participants	Minor	Rare	Low	them when learning, practicing and performing Hula Hoop. Administrative - Briefing students on proper behaviour and monitoring activity of all students. Audience to be 3m+ away from performer/front of stage.	markings required for public demonstrations/performances to distinguish 'stage' from public areas.

Diabolo

Individual Practice Space (IPS): 4 square metres

Diabolo coming apart during use	Minor	Rare	Low	Administrative controls - Regular scheduled maintenance to ensure components in proper working order.	People - maintenance person	
General wear & tear of diabolos	Minor	Unlikely	Low	Administrative controls - Regular scheduled maintenance to ensure components in proper working order.	People - maintenance person	
Injury to self while catching diabolo	Minor	Unlikely	Low	Administrative controls - Train students in proper catching technique. Use progressive teaching technique starting with low height catches moving to higher heights as skill and competence increases.	First aid kit	
Contusion injuries to onlookers & other participants	Moderate	Unlikely	Moderate	Isolate - Students performing catching tricks to do so away from others (5m+). Administrative - Students performing/practicing catching tricks to do so under correct student teacher ratio and supervision	First aid kit	

Flower Sticks

Individual Practice Space (IPS): 4 square metres

Tear & misuse damage to flower sticks	Minor	Rare	Low	Administrative control- Instruct students in safe and responsible use of prop prior to issuing them to use. Continual monitoring / supervision during training session.	People - Maintenance person	
Contusion injuries	Minor	Unlikely	Low	Administrative control - Instruct students in safe and responsible use of prop prior to issuing them to use. Continual monitoring / supervision during training session.	People - Skilled staff. Equipment- First aid kit	
Contusion injuries to onlookers and other participants	Minor	Unlikely	Low	Administrative control - Instruct students in safe and responsible use of prop prior to issuing them to use. Continual monitoring / supervision during training session. 5 m2 of space around participants / onlookers.	People - Skilled staff. Equipment - First aid kit	

Juggling

Balls						
Individual Practice Space (IPS): 4 square metres						
Biological Hazard - illness or infection transmitted by contact with cloth balls	Moderate	Unlikely	Moderate	Administrative - Wash balls after heavy use and disinfect after any bodily fluid contact.	Equipment - Suitable cleaner/cleaning process to disinfect juggling balls.	
Clubs						
Individual Practice Space (IPS): 5 square metres						
Club hitting participant in face while juggling. (Injury to eye or face)	Minor	Occasionally	Moderate	Make sure participants can juggle balls properly before progressing to clubs.	People - Skilled staff. Equipment - First aid kit + ice pack	
Participant gets hit in face or body while passing.	Minor	Likely	High	Make sure participants can pass balls and juggle clubs properly before introducing club passing.	People - Skilled staff. Equipment - first aid kit + ice pack.	
Rings						
Individual Practice Space (IPS): 5 square metres						
Participant gets hit in face or body while passing.	Moderate	Likely	High	Substitute - Use round pipe rings for less skilled participants. Make sure participants can pass balls and juggle rings properly before introducing ring passing.	Equipment-pipe rings	
Juggling rings are very hard and can cause pain when being caught even with proper use	Negligible	Highly Likely	High	Substitute - Use round pipe rings for less skilled participants Inform participants about the hazard of pain and limit use of rings to short time frames to avoid actual injury.	PPE/C- First aid kit + ice pack	
Scarves						

Individual Practice Space (IPS): 4 square metres						
Strangling due to tying scarf around neck during play.	Minor	Unlikely	Low	Administrative - Clear briefing about proper use of scarves, especially not to tie around the neck or any part of the body.	People - Skilled staff	
Biological Hazard - illness or infection transmitted by contact with scarves	Moderate	Rare	Moderate	Administrative - Wash scarves after heavy use and disinfect after any bodily fluid contact.	Equipment - Suitable cleaner to disinfect scarfs.	
Kendama						
Individual Practice Space (IPS): 2 square metres						
Ball hitting self during kendama use.	Negligible	Unlikely	Low	Administrative	PPE/C - First aid kit + ice packs	
Poi						
Individual Practice Space (IPS): 8 square metres						
Balls flying off broken string/grips/swivels	Minor	Rare	Low	Administrative Control - Poi on maintenance register. Poi's checked monthly for signs of wear that may result in disintegration.	People - Maintenance person	
General wear & tear to poi	Negligible	Rare	Low	register. Poi checked monthly for general wear and tear.Wear and tear that cannot be repaired that will result in poi being taken out of use and disposed of.	People - Maintenance person	
Contusion injuries to self in training	Minor	Occasionally	Moderate	Substitute- During early training session / introductions to Poi, light weight Poi to be used. Administrative - Students to meet certain level of competency before advancing to Poi of usual weight.	Equipment - Light weight poi for beginners.PPE/C First aid kit + Ice pack.	
Contusion injuries to onlookers and other participants	Minor	Occasionally	Moderate	Administrative Control - Participants to have 8 m2 of clear space around them when learning Poi.	Equipment - Light weight poi.PPE/C - First aid kit + Ice packs	

Ribbon						
Individual Practice Space (IPS): 8 square metres						
General wear and tear of ribbon, stick and connection points between the two	Moderate	Occasionally	High	Administrative Control - Ribbons on maintenance schedule to be checked monthly.	People - Maintenance Person. Monthly checks	
Injury to self during use	Negligible	Rare	Low	Administrative control - Max 3 - 4 students practicing skills at any one time	PPE/C - First aid kit + ice pack	
Contusion injury to other participants and onlookers	Moderate	Occasionally	High	Administrative control - Max 3 - 4 student practicing skill at any one time. Students practicing skill given more space (8 m2 +) away from others to practice.	People - Skilled staff. PPE/C - First aid kit + ice pack	
Spinning Plates						
Individual Practice Space (IPS): 5 square metres						
Stick Related						
Misuse of spinning plate sticks for sword fighting, etc. (Puncture injuries to onlookers & other participants)	Minor	Occasionally	Moderate	Administrative - Briefing students on proper behavior and monitoring activity of all students.	People - Skilled staff; 1:12 teacher student ratio	
People moving into the practice space of a participant (Puncture injuries to onlookers & other participants)	Moderate	Rare	Moderate	Administrative - Inform participants before session about proper spinning plate safety. No running with the stick, and make sure you maintain sufficient and appropriate practice space.	People - Skilled staff; 1:12 teacher student ratio	
Movement out of their practice space into the space of another participant or onlooker. (Puncture injuries to onlookers & other participants)	Moderate	Rare	Moderate	Administrative - Inform participants before session about proper spinning plate safety. No running with the stick, and make sure you maintain sufficient and appropriate practice space.	People - Skilled staff; 1:12 teacher student ratio	
Loss of control of spinning plate stick or body (Puncture injuries to self while training with spinning plates, e.g. falling on stick)	Moderate	Rare	Moderate	Administrative - Inform participants before session about proper spinning plate safety. No running with the stick, and make sure you maintain sufficient and appropriate practice space.	People - Skilled staff; 1:12 teacher student ratio	

space and causing loss of control of the spinning plate stick or the participant's body (Puncture injuries to self while training with spinning plates)	Moderate	Rare	Moderate	Administrative - Inform participants before session about proper spinning plate safety. No running with the stick, and make sure you maintain sufficient and appropriate practice space.	People - Skilled staff; 1:12 teacher student ratio	
Plate Related						
Plate being thrown (Contusion injuries or property damage)	Minor	Unlikely	Low	Eliminate -remove behaviour, student or props. Administrative - Briefing students on proper behavior and monitoring activity of all students.	People - Skilled staff; 1:12 teacher student ratio	
Plates being dropped onto the face, participant on floor raising stick above head (injury to the face)	Negligible	Occasionally	Low	Administrative - Inform participants before session about proper spinning plate safety. Briefing students about the activity and the potential hazard. Make sure you maintain sufficient and appropriate practice space.	People - Skilled staff; 1:12 teacher student ratio	
Equilibristic - Body Balance						
Biological Hazard - illness or infection spread through contact with acrobatic mats	Major	Unlikely	High	Administrative - Disinfect mats after heavy use and immediately after any bodily fluid contact.	Equipment - Disinfectant	
Unicycle						
Individual Practice Space (IPS): 8 square metres						
Loosening of pedals, axle bolts, seat clamps, etc.	Minor	Rare	Low	Administrative controls - Unicycles on Maintenance schedule. Checked twice a month to maintain and monitor wear and tear.	People - Maintenance person	
Punctures to and wearing of tyres	Negligible	Rare	Low	Administrative Controls - Unicycles on maintenance schedule. Checked twice a month to maintain and monitor wear and tear	People - Maintenance person	
Damage to seats - possible injuries	Negligible	Rare	Low	Administrative Controls - Unicycles on maintenance schedule. Checked twice a month to maintain and monitor wear and tear.	People - Maintenance person	
				Administrative Controls - Unicycles on maintenance schedule. Checked twice a month to		

General wear & tear of unicycles	Minor	Rare	Low	Maintenance schedule. Checked twice a month to maintain and monitor wear and tear.	People - Maintenance person	
Students falling from unicycles	Moderate	Occasionally	High	Isolate - Students to have 8 m2 of space when learning unicycle. PPE - students to wear helmet, wrist guards and shin pads when learning unicycle. Once level 1 competency reached PPE becomes optional.	PPE/C - Bike helmets, wrist g	
Students running into others, being knocked from unicycles by others or out of control unicycle running into people.	Moderate	Occasionally	High	- Students instructed on safe and appropriate use of unicycles before each class and made aware of hazards associated with skill and equipment. Limit number of available unicycle to a quantity the tutor can manage effectively.	People - Skilled Staff. Equipment - First aid kit + ice pack	
Jump Rope						
Individual Practice Space (IPS): 5 square metres						
Students tripping over causing injury to self	Minor	Occasionally	Moderate	Build up skill levels Administrative Controls - Ropes to have at least one tutor in control to help maintain appropriate speed and force.	People - Skilled staff. Equipment - light weight rope. PPE/C - First aid kit + ice pack	
Students getting 'Clothes Lined' by rope causing injury	Minor	Occasionally	Moderate	Substitute - Use lightweight ropes. Administrative Controls - Ropes to have at least one tutor in control to help maintain appropriate speed and force	People - Skilled staff. Equipment - light weight rope.	
Tight Wire						
Individual Practice Space (IPS): 18 square metres						
Disintegration of parts/components resulting in catastrophic failure of tight wire	Major	Rare	High	Administrative controls - Tight wire to be checked by qualified engineer annually.	People - Engineer to assess	
Fall while trying to get onto starting platform	Moderate	Occasionally	High	Engineering Controls - Step ladder to be available for use when required.	Equipment - Step ladder	
				Administrative controls - Students/Participants given instruction on correct way to fall (jump off to side) if possible. Scatter to 15 feet participants		

Fall from tight wire causing injury	Minor	Highly Likely	High	side) if possible. Spotters to 'Spot' participants while learning correct techniques. PPE - Mats to always be used with tight wire.	People - Skilled staff. Equipment - mats	
Student falling from tight wire and colliding with bystanders	Minor	Unlikely	Low	Isolate - Mark out 'No entry' area around tight wire	People - Skilled staff. Equipm	
Globe						
Individual Practice Space (IPS): 16 square metres						
Injuries from falls	Moderate	Occasionally	High	Administrative controls - Students to be trained how to fall e.g catch oneself by using forearms to break fall not hands. PPE - Mats to be used until students reach measured levels of competency.	People - Skilled tutor. Equipment - Mats. PPE/C - First aid kit + ice pack.	
Injuries caused by interference from onlookers & other participants	Moderate	Occasionally	High	Administrative Controls - Students to have one on one training/supervision. Area to be well marked and notifications given to all bystanders etc that 'globe area' to remain free from bystanders and distractions.	People - Skilled Tutor. Equipment - rope or suitable alternative to mark off area.	
Injuries to onlookers & other participants	Moderate	Rare	Moderate	Administrative controls - Globe area to be well marked and notifications given/displayed that 'Globe Area to remain free from bystanders	Equipment - rope or suitable alternative to mark off area	
Injuries from apparatus manipulated while on globe	Minor	Unlikely	Low	Administrative Controls - Students to reach measured levels of competency before adding additional skills/apparatus to walking globe.	People - Skilled tutor	
Pedalo						
Individual Practice Space (IPS): 15 square metres (3x5)						
General wear & tear to pedalo	Minor	Unlikely	Low	Administrative Controls - Pedals on maintenance schedule. Checked monthly to ensure safe and smooth operation.	People - maintenance person	

Contusion injuries to self in training	Minor	Unlikely	Low	Administrative Controls - Students to have one on one training and supervision when learning Pedola.	People - Skilled tutors	
Cyclocycle						
Individual Practice Space (IPS): 30 square metres						
Injury to self while training on Cycle Cycle. Fall, sprain, graze etc	Minor	Occasionally	Moderate	used on level ground. Area of training/performance to be free of obstacles. Students to demonstrate basic competency on Cyclocycle while under one on one supervisions/instruction.	People - Skilled tutor. PPE/C - Helmet, first aid kit, ice pack	
Stilts						
Individual Practice Space (IPS): 8 square metres						
Equipment failure resulting in fall	Moderate	Occasionally	High	Administrative controls - Stilts on maintenance schedule. To be checked fortnightly and/or prior to use for performance, workshops etc	People - Maintenance Person. Equipment - PPE/C	
Fall resulting from trip hazard.	Moderate	Occasionally	High	Administrative Control - Area to be used for stilt walking training to be inspected prior to class to identify existing trip hazards.	Equipment - PPE/C (Knee pads to be used at all times, First aid kit + Ice pack. Phone incase of emergency)	
Fall resulting from contact with bystanders and or other equipment	Moderate	Unlikely	Moderate	Administrative Control - Participants made aware of risks associated with stilt walking and instructed to remain at least 3 metres away from all other participants. All other equipment to be put securely away during stilt walking classes.	Equipment - PPE/C (Knee pads to be used at all times. First aid kit + ice pack. Phone in case of emergency).	
Injury from falls	Moderate	Occasionally	High	to be worn until required competencies have been met. Wrist guards to be worn until required competencies have been met.Students to only use 'low stilts' until required competencies have been met.	PPE/C (Bike helmet for beginners. Knee pads to be used at all times. First aid kit + ice pack. Phone in case of emergency)	
Injuries resulting from collision with head on elevated objects	Moderate	Occasionally	High	Administrative controls - Area to used for stilt walking class to be assessed for height related hazards (eg hanging lights, low door ways, signs etc).	Knee pads to be used at all times. First aid kit + ice pack. Phone in case of emergency	

Acrobatics						
Individual Practice Space (IPS): 5 square metres						
Tear & misuse damage to mats	Moderate	Unlikely	Moderate	Administrative controls - Mats on maintenance schedule. Visual checks done on a monthly basis.	People - Maintenance person	
Current progressions & techniques	Major	Rare	High	and control before progressing to new/advanced techniques. Spotters to be used where possible when training new techniques. PPE - Mats to be used when training new techniques until measured competency level is reached.	People - Skilled staff. Equipment - PPE/C mats	
Soft tissue injuries to students	Moderate	Occasionally	High	Administrative controls - Students to have 10 minute warm up including stretching prior to participating in acrobatic activities. Ice packs to be available at all time to help treat soft tissue injuries.	People - Skilled staff. Equipment - PPE/C Mats + First aid kit	
Roll injuries to neck	Major	Rare	High	minute warm up including stretching prior to participating in acrobatic/tumbling activities. Ice packs to be available at all times to help treat soft tissue injuries. PPE - mats to be used at all times during training.	People - Skilled staff. Equipm	
Contusion injuries to onlookers and other participants	Moderate	Unlikely	Moderate	Administrative controls - Participants to be separated from on lookers. Active participant to be separated from participants waiting to commence activity.	People - Skilled staff. Equipm	
Performance						
Performer Safety. By nature some circus activities are hazardous. Circability undertake to use skilled performers who have trained to perform their speciality skill in a safe and controlled manner. Skills presented by students and mixed ability teams have been practiced in a strict progression of skills with skilled tutors experienced in training all ages and abilities.				Skilled performers employed who are to perform at level achieved; ISOLATE - ensure adequate clearance around performance area; create stage with flag bunting or similar to stop pedestrian access to performance area		
					venue manager or there	

Venue related risks from fire, equipment failure, extreme weather etc	Death	Rare	High	Administrative controls - Check venue has current H&S plan including emergency action plan. All relevant information to be passed onto all performers, support staff etc	nominated representative about hazards and procedures associated with the venue.	
Trip and fall Hazards	Minor	Occasionally	Moderate	orderly manner out of main foot traffic thoroughfares. Engineering Controls - cables, leads etc to be taped down and/or suitable signage used. Lighting to be appropriate for activities/tasks being carried out.	monitor space. Tape and other equipment trequired to reduce or highlight hazards. Equipment - Duct tape + High lighting tape	
Injury from collission between performer and bystanders/audience	Moderate	Unlikely	Moderate	Administrative controls - Backstage and performance areas to be barriered/signed of to the public and bystanders. Back stage staff to monitor for obstructions and non required personal	People - Stage managers to monitor area and have assistant to help them	